

City of Newton



Setti D. Warren
Mayor

HEALTH AND HUMAN SERVICES DEPARTMENT

Linda Walsh, Interim Commissioner
1000 Commonwealth Avenue
Newton, MA 02459-1544



Public Health
Prevent. Promote. Protect.

Telephone 617.796.1420 Fax 617.552.7063
TDD/TTY 617.796.1089

PUBLIC DOCUMENT REQUEST FORM

Date of Request: _____

Residential ☐

Commercial ☐

Mixed Use ☐

Public Building / Land ☐

Address / Location: _____

Please indicate only one location per form

Establishment or Building: _____

☐ Animal Permits (Residential Only)

☐ Certificate of Habitability (Residential Only)

☐ Complaint Inspections

☐ Food borne Illness Investigations

☐ Inspection Reports

☐ License / Permit Issued (Computer List)

☐ Title V (Septic Systems)

☐ Well Permits (Irrigation / Monitoring List)

☐ Other (Be Specific): _____

Print Name Requesting the Information: _____

Name of Company or Firm: _____

Address: _____

Home Phone: _____ Work Phone: _____

Cell Phone: _____ Fax Number: _____

Email: _____@_____

Signature: _____

OFFICE USE ONLY

Action Taken: ☐ Verbal

☐ Telephone Response

☐ Copies Provided (Copies are \$0.25 / Page)

Date Processed: _____ Inspector: _____

Fee: \$